

**I. GENERAL INFORMATION**

1. Name of Library <b>Hedberg Public Library</b>		2. Public Library System <b>Arrowhead Library System</b>			
3a. Head Librarian First Name <b>Bryan</b>	3b. Head Librarian Last Name <b>McCormick</b>	4a. Certification Grade <b>Grade 1</b>	4b. Certification Type <b>Regular</b>	5. Certification Expiration Date <b>12/31/2027</b>	
6a. Street Address <b>316 S. Main St.</b>	6b. Mailing Address or PO Box <b>316 S. Main St.</b>	7. City / Village / Town <b>Janesville</b>	8a. ZIP <b>53545</b>	8b. ZIP4 <b>3971</b>	9. County <b>Rock</b>
10. Library Phone Number <b>6087586600</b>	11. Fax Number	12. Library E-mail Address of Director <b>bmccormick@hedbergpubliclibrary.org</b>			
13. Library Website URL <b>www.hedbergpubliclibrary.org</b>		14. No. of Branches <b>1</b>	15. No. of Bookmobiles Owned <b>1</b>	16. No. of Other Public Service Outlets <b>5</b>	
17. Does your library operate a books-by-mail program? <b>No</b>	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? <b>No</b>				
20. Square Footage of Public Library <b>65,000</b>	21a. Did your library or a branch move to a new facility during the fiscal year? <b>No</b>	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? <b>No</b>		22. UEI Number <b>073841025</b>	

**HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	<b>60</b>		
19b. Number of winter weeks	<b>30</b>		
19c. Summer hours open per week	<b>60</b>		
19d. Number of summer weeks	<b>22</b>		
19e. Total weeks per year	<b>52</b>		
19f. Total hours per year for this location	<b>3,120</b>		

**PUBLIC SERVICES COVID-19**

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	No
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	No
External Wi-Fi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	No

**COVID-19 CLOSURES**

Initial date closed due to COVID-19 2020-03-16	First date reopened following initial COVID-19 closure 2020-06-01
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Additional building closure and reopening dates, please describe

## II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	165,828	13,883
2. Electronic Books <i>E-books</i>	170,931	
3. Audio Materials	22,265	1,185
4. Electronic Audio Materials <i>Downloadable</i>	68,382	
5. Video Materials	27,066	1,483
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe</i> Microfilm, videogames, games, toys	1,121	
8a. Electronic Collections <i>Locally Owned or Leased</i>	16	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	7	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	86	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	152	

## III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>
465,754	182,775	49,986	43,526
c. Circulation of Other Physical Items (subset of 1a.)		Method for Counting ILL Transactions	
2,063		Categorized ILL Transactions	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>
Integrated Library Systems (ILS)		48,127	40,715
WISCAT		1,859	2,811
Other (includes OCLC, manual tracking or other methods)		0	0
3. Number of Registered Users		4. Reference Transactions	
a. Resident	b. Nonresident	a. Method	b. Annual Count
22,859	5,799	Actual Count	11,280
c. TOTAL	d. Overdue Fines	5. Library Visits	
28,658	Yes	a. Method	b. Annual Count
		Actual Count	177,166
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	a. Method	b. Annual Count
50	36	Actual Count	23,578
c. Method	d. Annual Count		
Actual Count	22,117		
8. Website Visits	9. Electronic Collection Retrieval		
63,346	a. Local	b. Other	c. Statewide
	7,449	2,895	224
		d. Total	10,568
10. Uses of Electronic Materials by Users of Your Library			
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials
48,388	58,342	4,551	111,281
			e. Uses of Children's Electronic Materials
			3,683

**In-person Programs and Attendance + Live,  
Virtual Programs and Attendance (not asynchronous views)**

**In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)**

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	195	157	19	137	182	690
Total Attendance	5,809	3,485	119	1,667	6,684	17,764

**In-Person Programs and Program Attendance Annual Count**

	11a. Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	187	143	18	123	157
Total Attendance	5,733	2,993	119	1,561	6,684
Number of Programs	495	133			
Total Attendance	13,463	3,074			

11i. Describe the library's in-person programs: Storyhours, bookclubs, trivia, Farmer's Markets, driveup programs, multicultural celebrations, special events, speakers, crafts, gaming, early literacy

**Live Views of Virtual Programs and Virtual Program Attendance Annual Count**

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	8	14	1	14	25	62
Total Live Virtual Attendance	76	492	0	106	553	1,227
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	0	4	85	89

12g. Which platforms does the library use to host the library's live, virtual programs: Facebook, Twitch, Teams, Zoom, Youtube, Kahoot

12h. Describe the library's live, virtual programs: Storytimes, school-age programming (after-school clubs), family trivia, and school visits

**Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count**

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	8	5	0	8	16	37
Total Pre-Recorded Program Views	54	37	0	0	629	720

13g. Which platforms does the library use to host the library's pre-recorded programs: Facebook, YouTube, JATV

13h. Describe the library's pre-recorded programs: How to programs (to go with craft kits and Learning Through Play kits and coding), storytelling (T.H.E.M.), and book talks.

## IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
<b>PRESIDENT</b>					
1. Patricia	Hernandez	2118 Linden Ave	Janesville	53546	phernandez@janestville.k12
2. Katy	Grogan	1735 W. Rugby Rd	Janesville	53545	hkgrogan@gmail.com
3. Aaron	Burdick	2530 Dartmouth Dr.	Janesville	53548	burdicka@ci.janestville.wi.t
4. Stephen	Brace	3803 White Pine Drive	Janesville	53548	lsbrace@earthlink.net
5. Julianna	Budrow	300 Pease Ct.	Janesville	53545	budrowj@firstweber.com
6. Catherine	Erdman	1516 Southridge Dr.	Janesville	53546	Dimples1_4@hotmail.com
7. Cassandra	Dobson	2525 Andre Ave	Janesville	53545	cdobson17@gmail.com
8. Lara	Polk	1403 Sharon St.	Janesville	53545	lpolk@janestville.k12.wi.us
9. Stephen	Aurit	1316 Conde St.	Janesville	53546	Stevonn9sma@gmail.com
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members  
Include vacancies in this count

9

**V. LIBRARY OPERATING REVENUE**

Report operating revenue only. Do not report capital receipts here.

**1. Local Municipal Appropriations for Library Service Only** Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Janesville	\$3,545,460
Subtotal 1		\$3,545,460

**2. County****a. Home County Appropriation for Library Services**

Subtotal 2a \$487,240

**b. Other County Payments for Library Services**

County Name	Amount	County Name	Amount
Walworth	\$16,177		
Green	\$3,800		
Dane	\$13,859		
Jefferson	\$2,774		
		Subtotal 2b	\$36,610

**3. State Funds****a. Public Library System State Funds**

Description	Amount	Description	Amount
Resource Contract	\$40,000		

**b. Funds Carried Forward from Previous Year****c. Other State Funded Program**

		Subtotal 3	\$40,000
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**4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title**

Program or Project		Amount
State and Federal Aid Exempt Computer Aid		\$20,658
Subtotal 4		\$20,658

**5. Contract Income From other governmental units, libraries, agencies, library systems, etc.**

Name	Amount	Name	Amount
Shared System - Reconciliation	\$199		
		Subtotal 5	\$199

**6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.****7. All Other Operating Income**

\$99,116

**8. Total Operating Income Add 1 through 7**

\$4,229,283

**9. What is the current year annual appropriation provided by governing body(ies) for the public library?**

\$3,546,742

**10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)**

Yes

**VI. LIBRARY OPERATING EXPENDITURES**

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations

\$2,355,137

2. Employee Benefits Include maintenance, security, plant operations

\$653,999

3. Library Collection Expenditures

a. Print Materials

\$174,106

b. Electronic Materials

\$112,805

c. Audiovisual Materials

\$61,124

d. All Other Library Materials

\$24,355

Subtotal 3

\$372,390

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.

Provider	Amount	Provider	Amount
SHARE Participation	\$37,708		
LLS Support	\$42,932		

Subtotal 4 \$80,640

5. Other Operating Expenditures

\$767,117

6. Total Operating Expenditures Add 1 through 5

\$4,229,283

7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?

\$20,658

**VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT**

1. Capital Income and Expenditures by Source of Income

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$53,096	\$53,096
d. County		\$0	\$0
e. Other		\$0	\$0

2. Debt Retirement

\$242,956

3. Rent Paid to Municipality/County

Total Revenue

\$53,096

Total Expenditure

\$53,096

**VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year

\$770,490

**IX. TRUST FUNDS**

1. Total Amount of Trust Funds Held by the Library Board at End of Year

## X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$124,729	40.00	Young Adult Librarian	MLS (ALA)	\$49,590	40.00
Assistant Library Director	MLS (ALA)	\$101,952	40.00	Lead Public Services Librarian	MLS (ALA)	\$48,993	40.00
Head of Public Services	Other	\$69,610	40.00	Public Services Librarian	MLS (ALA)	\$85,834	40.00
Head of Youth Services	MLS (ALA)	\$69,631	40.00	Public Services Librarian	MLS (ALA)	\$51,658	40.00
Technical Services Manager	MLS (ALA)	\$78,607	40.00	Public Services Librarian	MLS (ALA)	\$51,488	40.00
Childrens Librarian	MLS (ALA)	\$74,833	40.00	Public Services Librarian	MLS (ALA)	\$49,164	40.00
Childrens Librarian	MLS (ALA)	\$48,673	40.00	Public Services Librarian	MLS (ALA)	\$25,349	20.00
Innovation Librarian	MLS (ALA)	\$48,993	40.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Marketing Manager	Other	\$66,753	40.00	Community Outreach Manager	Other	\$56,647	40.00
Ground Floor Manager/Admin	Other	\$41,488	40.00	Facility and Operations Manager	Other	\$53,023	40.00
Library Branch and Personnel	Other	\$55,219	40.00	Acquisitions Technician	Other	\$55,539	40.00
Computer Systems Manager	Other	\$78,607	40.00	Cataloging Technician	Other	\$55,539	40.00
Programming Librarian	Librn. no-MLS	\$49,164	40.00	Custodian	Other	\$42,810	40.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

14.00

Other Persons Holding the Title of Librarian (FTE)

1.00

Subtotal 2a

15.00

b. All Other Paid Staff (FTE)

Include maintenance, plant operations, and security

31.50

c. Total Library Staff (FTE)

46.50



**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			100,637
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		16,919	69,852
3. Circulation to Nonresidents Living in Another County in the Library System		0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		5,287	7,060
5. Circulation to All Other Wisconsin Residents		1,287	6. Circulation to Persons from Out of the State
			232
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No		

## 9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Walworth	4,049	f.	
b. Dane	1,325	g.	
c. Green	1,089	h.	
d. Jefferson	597	i.	
e.		j.	

**XII. TECHNOLOGY**

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. Library type of Internet Connection <i>Mark all that apply</i>	3. Is the library CIPA compliant?
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such as a bookmobile? Yes	Yes a. State TEACH line Yes b. Other broadband connection Local, cable, telco, community network, etc.	No

**XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS**

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	33	9	1
Total Self-Directed Activity Participation	1,601	1,868	10
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	12	9	64
Total Self-Directed Activity Participation	4,055	280	7,814

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Elizabeth	Matson	ematson@hedbergpubliclibrary.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Kara	Blue	kblue@hedbergpubliclibrary.org

#### XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

#### XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Patricia Hernandez	2/21/2023
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Bryan McCormick	2/21/23

## STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Rock

The Hedberg Public Library Board of Trustees hereby states that in 2022 the Arrowhead Library System  
*Name of Public Library* *Name of Public Library System / Service*

- ☒ did provide effective leadership and adequately met the needs of the library.
- ☐ did not provide effective leadership and did not adequately meet the needs of the library.

*Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

## XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee

Name of President or Designee Print or type

Date Signed

Patricia

Hernandez

2/21/2023

	COMMENTS	
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SECTION_II		
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6. Electronic Video Materials (downloadable)		
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WPLC has removed all the videos from the Overdrive collection in late 2022, that is why the number is zero.--2023-02-16		
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SECTION_III		
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Number of Website Visits		
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Did not include website visits in previous years. We do have the data this year and will include moving forward.--2023-02-21		
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# DO NOT FILE WITH DPI

## I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Hedberg Public Library

3. Branch Email Address

bmccormick@hedbergpubliclibrary.org

4. Salutation

Mr.

5. Branch Head First Name

Bryan

6. Branch Head Last Name

McCormick

## II. ADDRESS

1. Branch Street Address

316 S. Main St.

2. Branch Mailing Address or PO Box

316 S. Main St.

3. City / Village / Town

Janesville

4a. ZIP Code

53545

4b. ZIP4

3971

5. County

Rock

## III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 758-6600

4. Branch Square Footage

65,000

## IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	60		
Number of Winter Weeks	30		
Summer Hours open per week	60		
Number of Summer Weeks	22		

## V. PUBLIC SERVICES DURING COVID-19

☐ answering information requests from the public (phone calls, emails, text messages, online forms, etc.)

☐ hosting virtual programming or recorded content

☐ offering curbside pickup

☐ offering drive-thru circulation of physical materials

☐ offering vestibule / porch pickups

☐ offering delivery of materials (mail or drop-off)

☐ managing IT services for external Wi-Fi access

☐ providing other types of online and electronic services

## VI. COVID-19 DATES

Initial date closed due to COVID-19

2020-03-16

First date reopened following initial COVID-19 closure  
"-1" if branch still not open to the public

2020-06-01

Additional building closure and reopening dates, please describe:



**DO NOT FILE WITH DPI**

**I. GENERAL INFORMATION**

1. Name of Parent Library

2. Legal Name of Branch

Hedberg Public Library Bookmobile

3. Branch Email Address

rbue@hedbergpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Rene

6. Branch Head Last Name

Bue

**II. ADDRESS**

1. Branch Street Address

316 S. Main St.

2. Branch Mailing Address or PO Box

316 S. Main St.

3. City / Village / Town

Janesville

4a. ZIP Code

53545

4b. ZIP4

3971

5. County

Rock

**III. BRANCH INFORMATION**

1. Branch Phone Number Area/No.

(608) 758-6600

4. Branch Square Footage

**IV. HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	0		
Number of Winter Weeks	0		
Summer Hours open per week	40		
Number of Summer Weeks	20		

**V. PUBLIC SERVICES DURING COVID-19**

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

**VI. COVID-19 DATES**

Initial date closed due to COVID-19

2020-03-16

First date reopened following initial COVID-19 closure  
"-1" if branch still not open to the public

2020-06-01

Additional building closure and reopening dates, please describe:



Wisconsin Department of Public Instruction  
**WISCONSIN PUBLIC LIBRARY OUTLET DATA**  
PI-2401-A (Rev. 2-21)

Wis. Stat. §§ 43.05(4) & 43.58(6)

**FOR THE YEAR 2022**

**INSTRUCTIONS:** This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

**DO NOT FILE WITH DPI**

**I. GENERAL INFORMATION**

1. Name of Parent Library		
2. Legal Name of Branch Hedberg Public Library Express		3. Branch Email Address jswales@hedbergpubliclibrary.org
4. Salutation Ms.	5. Branch Head First Name Jenny	6. Branch Head Last Name Swales

**II. ADDRESS**

1. Branch Street Address 2500 Milton Ave. Suite 120		2. Branch Mailing Address or PO Box 2500 Milton Ave. Suite 120	
3. City / Village / Town Janesville		4a. ZIP Code 53545	4b. ZIP4 0493
		5. County Rock	

**III. BRANCH INFORMATION**

1. Branch Phone Number Area/No. (608) 758-5804	4. Branch Square Footage 3,000
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**IV. HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	36		
Number of Winter Weeks	30		
Summer Hours open per week	36		
Number of Summer Weeks	22		

**V. PUBLIC SERVICES DURING COVID-19**

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

**VI. COVID-19 DATES**

Initial date closed due to COVID-19 2020-03-16	First date reopened following initial COVID-19 closure "-1" if branch still not open to the public 2020-06-01
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Additional building closure and reopening dates, please describe: